



Responsible Officer: YSU Clinic Manager
Enforcement Office: YSU Blount Community Clinic
Updated: October 5, 2022
Effective Date: October 5, 2022

COVID-19 VACCINATION & TESTING FOR HEALTHCARE WORKERS POLICY (STAFF & FACULTY)

This **Yo San University COVID-19 Vaccination & Testing For Healthcare Workers Policy (Staff & Faculty)** is intended to comply with both California State and Los Angeles County Public Health orders on vaccination requirement for healthcare workers in California and Los Angeles County.

The goals of the policy are to prevent further spread of COVID-19 in vulnerable populations of patients and members of the Yo San University (YSU) community, and to reduce the risk for health care workers within the YSU community.

This policy is updated on October 5, 2022 to reflect recent changes and updates with both California State and Los Angeles County Public Health orders to rescind the weekly testing requirement for exempt workers.

POLICY STATEMENT

1. Yo San University (YSU) will require all staff and faculty in the following healthcare settings to be fully vaccinated against COVID-19, as well as receive booster vaccination(s) against COVID-19 where eligible:
 - A. Yo San University Blount Community Clinic
 - B. Participation in YSU-affiliated clinical externship and outreach programs in healthcare settings

2. All Yo San University staff and faculty in the aforementioned healthcare settings must be fully vaccinated and boosted for COVID-19, receiving all recommended doses of the primary vaccine series of COVID-19 vaccine, and vaccine booster dose(s) when eligible, pursuant to Table A below.

Table A: COVID-19 Immunization Requirements for Covered Personnel

COVID-19 Vaccine	Primary Vaccination Series	When to get the vaccine booster dose	Which vaccine booster dose to receive
Moderna or Pfizer-BioNTech	1st and 2nd doses	Booster dose 5 months after 2nd dose	Any of the COVID-19 vaccines authorized in the United States may be used for the booster dose, but either Moderna or Pfizer-BioNTech are preferred. Novavax is not authorized for use as a booster dose at this time.
Novavax	1st and 2nd doses	Booster dose at least 2 months and no more than 6 months after 2nd dose	Any of the COVID-19 vaccines authorized in the United States may be used for the booster dose, but either Moderna or Pfizer-BioNTech are preferred. Novavax is not authorized for use as a booster dose at this time.
Johnson & Johnson / Janseen	1st dose	Booster dose at least 2 months and no more than 6 months after 1st dose	Any of the COVID-19 vaccines authorized in the United States may be used for the booster dose, but either Moderna or Pfizer-BioNTech are preferred. Novavax is not authorized for use as a booster dose at this time.
A mix and match series composed of any combination of FDA-approved, FDA-authorized, or WHO-EUL COVID-19 vaccines	All recommended doses	Booster dose at least 2 months and no more than 6 months after getting all recommended doses	Single booster dose of Moderna or Pfizer-BioNTech COVID-19 vaccine. Novavax is not authorized for use as a booster dose at this time.

http://publichealth.lacounty.gov/media/Coronavirus/docs/HOO/HOO_HealthCareWorkerVaccination.pdf

3. All staff and faculty, regardless of vaccination status, must also observe all other current and applicable infection control requirements, including masking indoors.

APPLICABILITY

4. This policy applies to the following Yo San University employees:
- A. Clinic front office and administrative staff
 - B. Clinical faculty, including clinical supervisors and clinical teaching assistants
 - C. Clinical Fellows, Practitioners & Senior Practitioners
 - D. Clinic herbalists

EXEMPTIONS

5. YSU staff and faculty may be exempt from the vaccination requirements under section (1) only upon providing YSU an exemption request form, signed by the individual staff/faculty, stating either of the following:

- A. the staff/faculty is excused from receiving any COVID-19 vaccine due to Qualifying Medical Reasons, or
- B. the staff/faculty is declining vaccination based on Religious Beliefs

6. To be eligible for a Qualified Medical Reasons exemption the staff/faculty must also provide to Yo San University a written statement signed by a physician, nurse practitioner, or other licensed medical professional practicing under the license of a physician stating that the individual qualifies for the exemption (but the statement should not describe the underlying medical condition or disability) and indicating the probable duration of the staff/faculty's inability to receive the vaccine (or if the duration is unknown or permanent, so indicate).

FAILURE TO COMPLY

7. Staff and faculty who are unvaccinated or not up to date with their vaccinations, and who fail to comply with the exemption requirement may be subject to disciplinary action up to, and including termination of employment.

PROOF OF VACCINATION

8. Pursuant to the California Department of Public Health (CDPH) Guidance for Vaccine Records Guidelines & Standards, only the following modes may be used as proof of vaccination:

- A. COVID-19 Vaccination Record Card (issued by the Department of Health and Human Services, Centers for Disease Control & Prevention) which includes name of person vaccinated, type of vaccine provided and date last dose administered); OR

- B. a photo of a Vaccination Record Card as a separate document; OR
- C. a photo of the student/employee's Vaccination Record Card stored on a phone or electronic device; OR
- D. formal documentation of COVID-19 vaccination from an authorized health care provider; OR
- E. digital record that includes the student/employee's name, date of birth, vaccine dates and vaccine type. The digital record must also confirm the vaccine record as an official record of the state of California.

9. In the absence of knowledge to the contrary, YSU will accept the documentation presented as valid.

10. Staff/faculty who are not fully vaccinated, or for whom vaccine status is unknown or documentation is not provided, will be considered unvaccinated.

DOCUMENTATION & REPORTING PROCEDURES

11. Consistent with applicable privacy laws and regulations, Yo San University must maintain records of staff/faculty's vaccination or exemption status as well as records of any COVID-19 test results.

A. YSU must provide such records to the local or state Public Health Officer or their designee promptly upon request, and in any event no later than the next business day after receiving the request.

B. YSU is required to maintain records pursuant to the CDPH Guidance for Vaccine Records Guidelines & Standards with the following information:

- i. full name and date of birth;
- ii. vaccine manufacturer; and
- iii. date of vaccine administration (for first dose and, if applicable, second dose).

C. For unvaccinated faculty/staff: signed declination forms with written health care provider's statement where applicable, as described in section (6) above.

12. The Clinic Manager will be responsible for the overall documenting of the vaccination status and maintenance of vaccination records of all personnel covered in this policy. The Clinic Manager will be assisted by the respective program/departmental heads:

- Dean of DAOM Program: for documenting vaccination status of all DAOM faculty
- Dean of MATCM Program: for documenting vaccination status of all MATCM faculty

- A. Vaccination documents of all personnel covered in the policy will be maintained in the office of the Clinic Manager, and separate from the academic records of the individual staff/faculty.
- B. Records of vaccination verification will be made available, upon request, to the local health jurisdiction for purposes of case investigation.
- C. Results of any COVID-19 tests, where applicable, will be submitted to the Clinic Manager

DEFINITIONS

13. For purposes of this Policy, the following definitions apply:

A. **"Fully Vaccinated"** means individuals who are considered fully vaccinated for COVID-19: two weeks or more after they have received the second dose in a 2-dose series (Comirnaty and Pfizer-BioNTech or Moderna or vaccine authorized by the World Health Organization), or two weeks or more after they have received a single-dose vaccine (Johnson and Johnson/Janssen).

COVID-19 vaccines that are currently fully approved, or are authorized for emergency use:

- 1. By the US Food and Drug Administration, are listed at:
<https://www.fda.gov/emergency-preparedness-and-response/coronavirus-disease-2019-covid-19/covid-19-vaccines>
- 2. By the World Health Organization, are listed at:
<https://extranet.who.int/pqweb/vaccines/covid-19-vaccines>

B. **"Incompletely vaccinated"** means persons who have received at least one dose of COVID-19 vaccine but do not meet the definition of fully vaccinated.

C. **"Unvaccinated"** means persons who have not received any doses of COVID-19 vaccine or whose status is unknown.

D. **"Up to Date on Vaccination"** means individuals who have received all recommended doses of the primary vaccine series of COVID-19 vaccine, and vaccine booster dose(s) when eligible.

E. **"Healthcare Worker"** refers to all paid and unpaid persons serving in health care settings in Yo San University who have the potential for direct or indirect exposure to patients/clients or SARS-CoV-2 airborne aerosols. Healthcare Workers include, but are not limited to:

- 1. Clinical faculty, including clinical supervisors and clinical teaching assistants
- 2. Clinical Fellows, Practitioners & Senior Practitioners
- 3. Clinic front office and administrative staff
- 4. Clinic herbalists

- 5. Clinical interns/students/trainees in both the MATCM and DAOM programs
- 6. Students participating in Clinic Observation sessions in the YSU Blount Community Clinic

EFFECTIVE DATE

This Updated Policy shall take effect on October 5, 2022. All applicable YSU students, faculty and staff are required to be in full compliance with the Policy by October 5, 2022.

The policy may be modified or withdrawn in compliance with the latest federal, state or county health order or mandate.

APPROVAL

Approved: Lawrence Law
President/CEO, Yo San University

Date: October 5, 2022

RESOURCES

California State Public Health Officer Order as of September 13, 2022

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/FAQ-Health-Care-Worker-Vaccine-Requirement.aspx>

Los Angeles County Department of Public Health, Health Officer order as of September 16, 2022

http://publichealth.lacounty.gov/media/Coronavirus/docs/HOO/HOO_HealthCareWorkerVaccination.pdf

COVID-19 Vaccines and Vaccination (FDA)

<https://www.fda.gov/emergency-preparedness-and-response/coronavirus-disease-2019-covid-19/covid-19-vaccines>

Comirnaty and Pfizer-BioNTech COVID-19 Vaccine (FDA)

<https://www.fda.gov/emergency-preparedness-and-response/coronavirus-disease-2019-covid-19/comirnaty-and-pfizer-biontech-covid-19-vaccine>

Moderna COVID-19 Vaccine (FDA)

<https://www.fda.gov/emergency-preparedness-and-response/coronavirus-disease-2019-covid-19/moderna-covid-19-vaccine>

Janssen COVID-19 Vaccine (FDA)

<https://www.fda.gov/emergency-preparedness-and-response/coronavirus-disease-2019-covid-19/janssen-covid-19-vaccine>

Novavax COVID-19 Vaccine (FDA)

<https://www.fda.gov/emergency-preparedness-and-response/coronavirus-disease-2019-covid-19/novavax-covid-19-vaccine-adjuvanted>

COVID-19 Vaccines and Vaccination (CDC)

<https://www.cdc.gov/coronavirus/2019-ncov/vaccines/index.html>

COVID-19 Vaccines and Vaccination (LA County Department of Public Health LACDPH)

<http://publichealth.lacounty.gov/media/Coronavirus/vaccine/index.htm>

COVID-19 Testing for Healthcare Professionals (LACDPH)

<http://publichealth.lacounty.gov/acd/ncorona2019/testing/>